



Amerikanisches Generalkonsulat Leipzig

Wilhelm-Seyfferth-Str. 4

04107 Leipzig

tel: 0341-21384-56

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email: <mailto:NussC@state.gov>

<http://leipzig.usconsulate.de/>

**American Consulate General
Internship for German Students**

Application Instructions

All applications must be submitted in English.

Due to a lengthy security process, deadlines for applications will not be extended.

Qualified applicants will be invited for a personal interview shortly following the submission deadline. We will confirm your application, however, only candidates under serious consideration and contacted for an interview will receive notice of the final outcome of the selection process. Transportation cannot be refunded. Minimum internship of 6 weeks, 30-40 hours per week. If you have further questions, please email or call Ms. Chris Nuss (contact information above).

To apply, please fill out the form and a Curriculum vitae and mail to the following address:

Amerikanisches Generalkonsulat
z.H. Frau Chris Nuss, Personalabteilung
Wilhelm-Seyfferth-Str. 4
04107 Leipzig

OR Email to: NussC@state.gov

Submission Deadlines:

October-December 2010: August 6, 2010

Next year's deadlines will be posted on our website at the beginning of September 2010.

Requirements:

Enrolled at a University in Germany

Minimum age: 18

English language: speak, read and write

Citizenship: German (security clearances for non-German citizens would take over a year)

Preferred Skills:

Computer skills: MS Word, PowerPoint, MS Outlook

Service oriented



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Application Form for Internship

Last Name:

First Name:

Street Address:

Zip Code and City:

Email:

Telephone (Festnetz):

Telephone (Cell Phone):

Citizenship:

Enrolled in German University: Yes No

Name and City of University:

Year of Study:

Area of Study:

Previous visits to the US:

Tell us about yourself and why you're interested in working for the Consulate (500 words or less in English).